

City of North English
City Council Proceedings
Wednesday, October 4th, 2023
6:30 p.m.

- The North English City Council met in regular session at City Hall on Wednesday, October 4th, 2023 at 6:30 p.m. Roll call showed the following present: Mayor Strohman, Carter, Garringer, and O'Rourke. Edwards and Haugland were absent. Also present: City Clerk Heyne, City Employees Knipfer and Lee, City Attorney Kraushaar, Kenny Roethler, Summer Hilligas, and Bonnie Romine.
- Garringer, seconded by Carter, made a motion to approve the agenda as presented. Motion carried with roll call vote as follows: Haugland, abs; Garringer, yes; Carter, yes; Edwards, abs; O'Rourke, yes.
- Regarding the Wastewater Treatment Plant Improvements, Heyne reported the grant funds have been fully disbursed and the USDA will need to come onsite for an inspection at some point.
- Kenny Roethler addressed the council regarding the Washington Street project submitting the Engineering Agreement for approval and indicating bid letting is anticipated to occur mid-April 2024 with project to begin next summer/ fall.
- O'Rourke, seconded by Carter, made a motion to approve Garden & Associate's Engineering Agreement for Washington Street Resurfacing. Motion carried with roll call vote as follows: Haugland, abs; Garringer, yes; Carter, yes; Edwards, abs; O'Rourke, yes.
- Summer Hilligas addressed the council with an update on the website progress, indicating a .gov domain costs significantly more and requires more security measures whereas a .com or .org domain are also commonly used by cities for their websites. Council agreed to go with a .org domain. Website address will most likely be: northenglishia.org.
- Discussion regarding banners for Main Street and required brackets ensued. Garringer, seconded by Carter, made a motion to approve the Display Sales quote for the banners only in the amount of \$1,232.91. Further investigation into brackets and pole availability is necessary. Motion carried with roll call vote as follows: Haugland, abs; Garringer, yes; Carter, yes; Edwards, abs; O'Rourke, yes.
- Main Street Catalyst Grant and city contributions was discussed. Dan to follow up with Laura.
- Garringer, seconded by O'Rourke, made a motion to approve the Cox Sanitation Contract renewal. Motion carried with roll call vote as follows: Haugland, abs; Garringer, yes; Carter, yes; Edwards, abs; O'Rourke, yes.
- Garringer, seconded by Carter, made a motion to approve a maintenance agreement in the amount of \$4231.00 for the lagoon blowers. Motion carried with roll call vote as follows: Haugland, abs; Garringer, yes; Carter, yes; Edwards, abs; O'Rourke, yes.
- Strohman shared a quote obtained for the replacement of City Hall's front door. The replacement was approved at the September meeting with an amount not to exceed \$3000. Quote obtained is below that.
- O'Rourke, seconded by Garringer, made a motion to approve a quote obtained from Heartland Construction for the replacement of City Hall's north side door. Motion carried with roll call vote as follows: Haugland, abs; Garringer, yes; Carter, yes; Edwards, abs; O'Rourke, yes.
- O'Rourke, seconded by Carter, made a motion to approve Resolution 2023-10: Annual Financial Report FY23. Motion carried with roll call vote as follows: Haugland, abs; Garringer, yes; Carter, yes; Edwards, abs; O'Rourke, yes.
- Strohman gave an update on property reports.
- Garringer, seconded by Carter, made a motion to approve paying a portion of the bill presented in regards to sewer work done at 138 W. Clark Street as Carter was supposed to have done that work during the project but he did not. Motion carried with roll call vote as follows: Haugland, abs; Garringer, yes; Carter, yes; Edwards, abs; O'Rourke, yes.

- City Services:
 - o Knipfer reported the warranty on the 2 generators at the lagoons is set to expire in November. He'll get more information regarding this, but he's received correspondence asking if we want to extend the warranty.
 - o Knipfer also reported they had to order a few things for the water plant.
- Carter, seconded by Garringer, made a motion to approve Sept. 6th Meeting Minutes. Motion carried with roll call vote as follows: Haugland, abs; Garringer, yes; Carter, yes; Edwards, abs; O'Rourke, yes.
- Garringer, seconded by Carter, made a motion to approve the Treasurer's Report. Motion carried with roll call vote as follows: Haugland, abs; Garringer, yes; Carter, yes; Edwards, abs; O'Rourke, yes.
- Garringer, seconded by O'Rourke, made a motion to approve October 2023 bills to be paid as indicated on the handout (\$109,653.46) minus the Municipal Pipe and Tool invoice (\$9,618.75 - pending further investigation by Knipfer as to rates used). Motion carried with roll call vote as follows: Haugland, abs; Garringer, yes; Carter, yes; Edwards, abs; O'Rourke, yes.
- Utility Report was shared.
- Public Comments: None.
- Council Communications: None.
- Meeting adjourned at 7:48 p.m.

Tara Heyne, City Clerk/ Treasurer